

# Alex Fraser Park

## Instructor, Mentor and Trainer Policy and Rules

*Revised November 2024*

**Private Instructor must provide evidence of a minimum FIVE -Million Dollar Liability Insurance Coverage to be kept on file in office.**

Instructor: must have an AFP Riding Membership and Horse Council BC Insurance. Must obey all rules of the park. Must not take over Blocked Time Slots. They and their students (Max 4) must share the arena with fellow riders using the same arena space. Instruction is only permitted to the Training barn (year-round) and outdoor arena (seasonal). The use of the indoor arena for lessons/instruction is permitted to rental only. Arena may be privately rented outside of prime-time hours (Monday – Friday 3-7PM)

Instructor must have all their clients registered with AFP office. They may ask the office for a clientele information form to be filled out and returned with their up-to-date client list taking lessons at the park. They also must notify of any additions. Instructors are not to be on foot when other riders outside of their students are in arena.

Their Client(s): must have an AFP Riding Membership and Horse Council BC Insurance. They may have a maximum of 4 clients in the arena at one time and not take-over arena if other membership holders are using facility at the same time slot. If the instructor wishes to have exclusive use of the indoor arena for them and their students, then it must be booked as a non-affiliated rate or under a affiliates group insurance and rate. Parents/observers and other students must not enter arena space if they are not on horseback. All observers are asked to stay in designated seating/standing space, not on arena surface.

Mentoring: or one on one help with a fellow rider (non-paid instruction) is allowed. Riders and Mentor must both have HCBC, park membership or day pass and still follow all the park riding policies and not interfere with other riders.

Trainers: using the park facility to train horses not under their ownership will need to provide the park with a liability policy of 5 million. Trainers must be over the age of 19 and follow the guidelines of the park's rules for arena use. Any damage caused by horses under trainers will fall on the trainer for repair. Trainers wishing to use facility to board horses under their training (horse belonging to others) will need to follow the boarding policy's. Owners of horses in for training will need to hold their own AFP membership, HCBC and sign a boarding contract and uphold policy's set by AFP.